

# Community Development Skills Training

## Facilitation Skills

When: 13<sup>th</sup> January 2011, 10am – 4.30pm

Where: Richard Mayo Centre, United Reformed Church

The course is aimed at people who are facilitating workshops, conferences and consultation events and meetings. It will be packed with hints and tips on maximising facilitation performance, including how to deal with challenging participants, and will give you the opportunity to develop your own style. The event will benefit anyone working with groups of people in formal or informal settings.

The course will:

- Explore the theory and practice of good facilitation
- Develop listening skills and techniques to deal with challenging participants
- Prepare questions for facilitation
- Explore methods of recording discussions
- Consider tools and techniques to support the facilitation process

